

Palmyra Planning Board Meeting Minutes

Date: 7/11/2023

I. Call to order and flag salute

The meeting was called to order by the Chair at 6:00 p.m. – flag salute

II. Roll call

*Planning Board Members present: Chair Dave Leavitt, Vice Chair Corey Dow, Katie Burrill
Alternate, Michael LePage*

Select Board Members: Vondell Dunphy, Herbert Bates

Diane White, Secretary

Others present: Gail Jones

III. Correspondence

IV. Process Land Use Permit Application

- a) A-Team Development – Newport Self-Storage
Sign Application

DEP Permit is outstanding

Diane will check the status of the sign permit application.

V. Announcements

- a) Freedom of Access Zoom Webinar – August 2nd – *Diane explained that Katie and Michael are required to take this training (because they are newly appointed). They can attend a ZOOM Webinar or go to the Maine website, review the FAQ, fill out a form and submit it to the Town Office.*
- b) Planning Board Training October 12th in Augusta (MMA)

VI. Reports

- a) Secretary's Report (6/27/2023)–*Motion made by Corey to approve as written- Passed 3-0.*
- b) CEO Report - *no report*

VII. Old Business

- a) Planning Board Ordinance Review – *Dave suggested that KVCOG be contacted about assistance with the ordinances revisions. Diane will contact Grainer of KVCOG and schedule a meeting.*
- b) BD Solar – *action items update – removed from the agenda. This is in the hands of the CEO.*
- c) Hometown Health Center - *action items update - removed from the agenda. This is in the hands of the CEO.*

VIII. New Business

IX. Adjournment – 6:19 p.m. - *Motion made to close the meeting – passed. Motion made to reopen the meeting for additional discussion—passed.*

Discussion about employee/board member compensation/stipend. Dave said that there are employees and board members who are paid regardless of the amount of time worked. The members of the Planning Board do not get paid for meetings they do not attend. Members agree that they would like to request a standardized pay system. They are requesting a stipend of \$20 per month.

Meeting adjourned at 6:25 p.m.

*Respectfully Submitted
Diane White*

NEXT MEETING
7/25/2023