

## ***PALMYRA SELECT BOARD MINUTES***

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**9-13-2023**

Members Present: Brian Barrows, Herb Bates, Dave Gilbert, & Jo-Ann Brown.

Present, Dave Leavitt, Becky Wiers, Gail Jones, Garth Norris, Ernest & Virginia Turner, Harold Wilber, Pat White, Debra Fletcher, Joel Robinson.

6:02 pm – Meeting called to order by Chairman Brian Barrows - Flag Salute

Announcements: Special Town Meeting 7:00 PM tonight, to be held in the Gym.

The Select Board will be Meeting Thursday September 14<sup>th</sup> at 6:00 PM to hold an Executive Session to discuss employee disciplinary action. No other matters will be discussed. Hazardous Waste Collection – Saturday, October 7<sup>th</sup> – Pre-registration is required.

Reports:

Animal Control Officer (ACO) – Report Submitted

Code Enforcement Officer (CEO) – Report Submitted

Planning Board – Minutes Submitted, Dave Leavitt updated Board on Planning Board. He would like a copy of the CEO Report. Renovations taking place at a business without a permit.

Administrative Assistant/Treasurer – Wal-Mart is Appealing the Denial of their Abatement Request. This will go before the State Board of Property Tax Review due to the valuation being over \$1,000,000. An Agency Liquor Store Public Hearing is scheduled for October 11, 2023 in Augusta. Need someone to assist with collection of Hazardous Waste on October 7<sup>th</sup>. Ron Rowe has assisted in the past, if no one else is interested, will check with Ron. Municipal Review Committee is seeking nominations for the election of three Directors. Stuffed animals that were in the Library need a new home. Modern Pest Services is going up on price, will be \$104 per month. Door lock to the Kitchen is sticking.

Unfinished Business:

- Motion by Jo-Ann to accept minutes of last meeting as written, Dave second. AIF
- Motion by Herb to get Winter Sand from Darge, Jo-Ann second. AIF

New Business:

- Jo-Ann made a motion to accept corrected 2022 Tax Commitment, Herb second. State Auditor found that Personal Property that qualified for the BETE Exemption did not have the Certified Ratio applied. This reduced the valuation and BETE reimbursement from the State. Vote – AIF  
Corrected Certificates of Assessment signed by the Board.
- Jo-Ann made a motion to issue a Quit Claim to Heirs of Dean Chase, Herb second. Delinquent taxes have been paid in full. Vote - AIF Deed signed by the Board
- Herb made a motion to sign off on the Bond for the revaluation project, Dave second. AIF
- Abatements – Have received two requests for Real Estate from residents. Errors in data entry were found in four Personal Property accounts.

Jo-Ann made a motion to abate Personal Property Tax for Gary Beem, Herb second. AIF

Jo-Ann made a motion to abate Personal Property Tax for William Randall, Dave second. AIF

Jo-Ann made a motion to abate Personal Property Tax for United Mobility and Seating Company, Dave second. AIF

Jo-Ann made a motion to abate Personal Property Tax for Tractor Supply Company, Dave second. AIF  
Motion by Dave to table two Real Estate Abatement requests for time to research, Herb second. AIF

- The Board had previously prepared two Policies (Town of Palmyra Employee Equipment Policy & Town of Palmyra Smoking and Tobacco Use Policy) and an update to the Job Description for Road Commissioner. Jo-Ann made a motion to adopt all three documents, Herb second. AIF  
Copies attached.

Payroll & AP Warrants signed

Meeting Adjourned

*Respectfully Submitted*

*Priscilla Jones*