

# Palmyra Planning Board Meeting Minutes

Date: 10/22/2024

I. **Call to order and flag salute** - *The meeting was called to order by the Chair at 6:00 p.m.—flag salute*

## II. **Roll call**

*Planning Board Members present: Chair David Leavitt, Katie Burrill, Gail Jones (alternate)*

*Select Board members: Vondell Dunphy, Herbert Bates*

*Diane White, Secretary*

*Others present: Colin Quinn (applicant), Hattie and Charlie Spaulding, Kyle Halford*

III. **Correspondence** – *Dave had talked to Corey Dow—he could not be here tonight. Corey did attend a ZOOM meeting (on Dave’s behalf) about the construction of a rotary and a new business that may be put in within the next few years near the interstate (Dysart’s).*

## IV. **Process Land Use Permit Application**

a) Subdivision Application – Colin Quinn

- *Public Hearing scheduled for November 12<sup>th</sup>. After the hearing, the Board will vote on completeness and compliance. If accepted, the Board will sign copies of the plan and Mr. Quinn should take one of these to the Registry of Deeds.*
- *Dave stated that there were 3 additions needed for the plan: soil test results, setback dimensions, and date and revision number. Revised plan (with additions) submitted.*
- *Travis has identified a new resource to research critical areas (deer habitat, wetlands, etc. He noticed a wetland area in the subdivision. Mr. Quinn stated that the soil scientist did not find any wetlands. Dave asked that Mr. Quinn have his engineer put this is writing.*

## V. **Announcements** -

- *Travis Gould (CEO) and Joel Greenwood could not be here tonight.*
- *Dave got a call from Peggy Dwyer from Canacre regarding a piece of property on the Badgerboro Road (purchased by Kyle Halford) from CMP. This property is part of a subdivision and this lot should not have been created without amending the plan. He will ask Peggy to submit an application. Dave will ask Joel Greenwood to be present at the next meeting to advise on this. Legal advice may be needed.*

## VI. **Reports**

a) Secretary’s Report (10/8/2024) – *Motion made by Katie and second by Dave to approve. Passed 3-0. Corey abstained.*

b) CEO Report – *no report*

**VII. Old Business**

- a) *Zoning Ordinance proposed revisions – Joel Greenwood (KVCOG) was not able to be present tonight. To be discussed when Joel and Travis (CEO) can attend.*
- b) *Dave would like the Board of Selectmen to continue to recruit new members to the Planning Board.*
- c) *Corey had attended the meeting about a new rotary (in Newport) and a new Dystarts (in Palmyra) and a bridge replacement. These are planned for 2025. He said that this was a preliminary meeting and much of the conversation was about having a driveway that will accommodate interstate traffic.*

**VIII. New Business**

**IX. Adjournment** – 6:34 p.m. Motion to adjourn - passed 4-0.

*Respectfully Submitted  
Diane White*

NEXT MEETING – 11/12/2024