

# Palmyra Planning Board Meeting Minutes

Date: 2/25/2025

**Call to order and flag salute** - *The meeting was called to order by the Vice Chair at 6:00 p.m.—flag salute*

## **I. Roll call**

*Planning Board Members present: Chair David Leavitt, Vice Chair Corey Dow, Katie Burrill, Gail Jones and Michael LePage (alternates)*

*Select Board members: Vondell Dunphy, Herb Bates*

*Diane White, Secretary*

*Others present: Charlie and Hattie Spaulding*

## **II. Correspondence**

- a) *Dunkin Donuts remodel – Remodel plans for Dunkin Donuts (in Walmart) was sent and copies distributed to the Planning Board. Does a remodel require a permit? Dave checked the Commercial Ordinance. There have been several remodels recently (Millennium and Foggy Brook) and the Planning Board did not require a permit. They were remodels only and the footprint was not changed. Precedence was set – if the footprint is not changes, no permit has been required. Opinion of the Board was unanimous—no permit needed. Dave suggested that Travis respond to the email that was sent (attached).*
- b) *Corey had attended a DOT ZOOM about changes near the interstate. He said the discussion was very preliminary and most was regarding how to get water and sewer across the interstate.*

**III. Process Land Use Permit Application** – *there are a few pending, but no applications received.*

**IV. Announcements** - *none*

## **V. Reports**

- a) *Secretary’s Report (2/11/2025)—Motion made by Corey to accept as written—second by Gail. Passed 3-0 (Dave abstained).*
- b) *CEO Report – CEO not present. Dave asked if a decommissioning estimate had been received (due the end of the year for the solar array). Diane has not seen anything. They have not finished planting trees or repair the fence. In Dave’s opinion, the lawyer should look at the language in the agreement and it should be updated.*

## **VI. Old Business**

- a) *Zoning Ordinance revisions review – Corey would like to read through the ordinance before making recommendations.*
- b) *Floodplain class – Detroit Town Hall on March 10<sup>th</sup> at 5:30 (snow date March 11) – Dave and Gail will attend.*

**VII. New Business** - *none*

**VIII. Adjournment** – *6:19 p.m. Motion to adjourn - passed 3-0.*

*Respectfully Submitted  
Diane White*

NEXT MEETING – 3/11/2025